TOWN OF MIDLAND

MEETING MINUTES

January 12, 2016

The Town Board of the Town of Midland met in session on Tuesday, January 12, 2016 at 6:30 PM in the Town Hall with the following members present: Diana Baeza, Jared Fosheim, Rock Gillaspie, Finance Officer Michelle Meinzer and Utilities Operator Lawrence Stroppel.

Also present: Marlene Knutson, Central SD Enhancement Dist.; David LaFrance, Banner Associates; Jerry Nemec, Debb Vollmer, Margie Iwan and Sheriff Koester.

A public hearing for the Midland Water Project. Midland is proposing to undertake water system improvements which include water storage facility and water distribution at an estimated cost of $715,000. Marlene Knutson discussed the requirements for application involving CDBG and DENR funds. The project is being undertaken as the water storage facility is leaking and surpassed its useful life, while the looping of the distribution system will eliminate dead ends and provide for better quality water. The option of doing nothing is not acceptable due to the condition of the infrastructure. Proposed financing for the project includes CDBG funds and SDDENR funding. SDDENR funds if given all as a loan will be at 2.2% for 30 years which would result in a rate of approximately $53.40 user/month for 5,000 gallons/inside city limits. Outside site limit users would be an additional $4. Repayments amount were also discussed if the end result is a $515,000 loan, $300,000 and a $250,000 loan. SDDENR will review application and make offer to the Midland. Any loan repayments will come from water surcharges to the users. Also discussed was the option of going to Rural Development for loan which would be at a 2.5% interest rate up to 40 years.

Midland will be also applying for a CDBG Grant for the project. CDBG program requirements were discussed. The grant is available to benefit low to moderate income individuals. Midland is currently 54.55% low and moderate according to HUD statistics. At this time, the Midland updated their Community Development and Housing Needs Assessment Plan which had been developed in March of 2014. Projects were identified, prioritized by group consensus and ways to implement the projects were discussed. General categories discussed were water improvements, wastewater treatment improvements, streets, housing, sidewalks, recreational and beautification.

Motions were made by Fosheim, second by Gillaspie to pass Resolutions 2016-01, 2016-02 and 2016-03. Motion carried.

RESOLUTION # 2016-01

RESOLUTION AUTHORIZING AN APPLICATION FOR FINANCIAL ASSISTANCE, AUTHORIZING THE EXECUTION AND SUBMITTAL OF THE APPLICATION, AND DESIGNATING AN AUTHORIZED REPRESENTATIVE TO CERTIFY AND SIGN PAYMENT REQUESTS.

WHEREAS, the Town of Midland has determined it is necessary to proceed with improvements to its Water System, including but not limited to the a new water storage facility and water distribution improvements;

WHEREAS, the Town has determined that financial assistance will be necessary to undertake the Project and an application for financial assistance to the South Dakota Board of Water and Natural Resources (the “Board”) will be prepared; and

WHEREAS, it is necessary to designate an authorized representative to execute and submit the Application on behalf of the Town and to certify and sign payment requests in the event financial assistance is awarded for the Project.

NOW THEREFORE BE IT RESOLVED by the Town Board as follows:

1. The Town Board hereby approves the submission of an Application for financial assistance in an amount not to exceed $715,000 to the South Dakota Board of Water and Natural Resources for the Project.

2. The Town Board President and/or Finance Officer is hereby authorized to execute the Application and submit it to the South Dakota Board of Water and Natural Resources, and to execute and deliver such other documents and perform all acts necessary to effectuate the Application for financial assistance.

3. The Town Board President and/or Finance Officer is hereby designated as the authorized representative of the Town to do all things on its behalf to certify and sign payment requests in the event financial assistance is awarded for the Project.

Adopted at the Town of Midland Town Board meeting, Midland South Dakota, this 12th day of January, 2016.

This resolution is effective upon passage.

APPROVED:

Diana Baeza, Town Board President

Town of Midland

(Seal)

Attest:

Michelle Meinzer, Finance Officer

Town of Midland

RESOLUTION # 2016-02

WHEREAS, the Town of Midland has identified the need for water storage and distribution system improvements; and

WHEREAS, the Town of Midland proposes to undertake a water system improvements project; and

WHEREAS, the Town of Midland is eligible for Federal assistance for the proposed project, and

WHEREAS, the Town of Midland has held the required public hearing on Tuesday, January 12, 2016, at 6:30 p.m., and

WHEREAS, with the submission of the CDBG application the Town of Midland assures and certifies that all CDBG program requirements will be fulfilled,

THEREFORE, BE IT RESOLVED that the Town of Midland duly authorizes the Town Board President of Midland to sign and submit the CDBG application requesting up to $515,000 of funds.

This resolution is effective immediately upon passage.

Adopted this 12th day of January, 2016.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Diana Baeza, Town Board President

Town of Midland, South Dakota

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michelle Meinzer, Finance Officer

Town of Midland

RESOLUTION #2016-03

WHEREAS, the Town of Midland expects to be the recipient of a Community Development Block Grant from the US Department of Housing and Urban Development as administered by the State of South Dakota to undertake a water storage and distribution improvements project; and

WHEREAS, the Town of Midland is required to designate a certifying officer for the purpose of signing required documents pertaining to this grant;

NOW, THEREFORE BE IT RESOLVED, that the Town Board President of the Town of Midland, be hereby designated as the town’s official for the purpose of signing the CDBG grant agreements, contracts, correspondence, pay requests, and other required documents; and

WHEREAS, the Town of Midland is required to designate an environmental certifying officer for the purpose of signing required environmental documents pertaining to this grant;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board President of the Town of Midland, be hereby designated as the town’s environmental certifying officer for the purpose of signing environmental correspondence and other required documents and forms.

This resolution is effective upon passage.

Dated this 12th day of January, 2016.

By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Diana Baeza, Town Board President

Town of Midland

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michelle Meinzer, Finance Officer

Town of Midland

A motion was made by Gillaspie, second by Fosheim to adopt the Community Development and Housing Needs Assessment Plan which is in order of priority by group consensus. Motion carried. This plan is on file for viewing at the City Finance Office.

Sheriff Koester met with the Board to discuss right of way issues. Koester will be visiting with parties concerning this issue.

Minutes from the December 9, 2015 meetings were approved as published.

Board appointed Stroppel and Meinzer as Utility Operator and Finance Officer, respectively, for the calendar year of 2016. To be made a matter of public record: Lawrence Stroppel is Utility Operator. Wages are $19.06 per hour at 40 hours per week, 75 % of health insurance ($442.15), $150.00 towards personal vehicle use, $50.00 for cell phone use, and 6% into SD Retirement System. Michelle Meinzer is Finance Officer. Wages are $800.00 per month plus $50.00 per month for cell phone use. Diana Baeza, Jared Fosheim and Rock Gillaspie are Trustees. Wages are $50.00 per meeting for President and $25.00 per meeting for Trustees.

Discussion was held to look into vision and dental insurance and discuss findings at a later date. A motion was made by Fosheim, second by Gillaspie to raise Stroppel’s wages by 3% and Meinzer’s wages by $25.00 per month. Board wages will remain the same as 2015. Motion passed unanimously.

Municipal Election is set for Tuesday, April 12, 2016. Gillaspie’s seat for a Three (3) year term of Trustee is open in May.

A motion was made by Fosheim, second by Gillaspie to designate the Pioneer Review as the Official newspaper to publish minutes for the Town of Midland for the 2016 calendar year.

Operating agreements were renewed for Midland Food and Fuel and Loose Ends.

Stroppel gave his operator report: Topics discussed were insulating and organizing the back room, tractor repairs, snow removal, water classes in Pierre as well as equipment needed. Stroppel along with the Board would like to thank Randy Nemec for helping with snow removal as well as West Central Electric employees for their help putting up and taking down the Christmas lights. We appreciate it!!

A special meeting for our water facility plan will be held on December 16 at 6:30 MT.

A motion was made by Gillaspie, second by Fosheim to approve the following claims:

Electronic Federal Tax Payment System Employee Tax $ 1222.64

Lawrence Stroppel Wages 2716.05

Lawrence Stroppel Vehicle/phone 200.00

Michelle Meinzer Wages/phone/mileage 728.80

Ernie’s Supplies 598.64

G & A Trenching Repairs 135.00

Golden West Phone/Internet 152.05

Health Pool of South Dakota Employee Insurance 589.53

Heartland Waste Refuse Service 1368.00

Kadoka Oil LLC Propane 686.20

M&M Welding Repairs 365.00

Midland Food & Fuel Fuel 266.00

Pioneer Review Publications 75.66

Quill Corporation Supplies 128.32

Riter, Rogers, Wattier & Northrup, LLP Legal Fees 210.00

SD Dept. of Revenue Lab Fees 196.00

SD One Call Message Fee 4.48

SD Retirement System Retirement 457.44

SD State Treasurer Sales Tax 100.32

West Central Electric Electric Supply 1150.36

WR/LJ Rural Water Water Supply 973.75

There being no further business to come before the Board, the meeting adjourned.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michelle Meinzer, Finance Officer Diana Baeza, President

Published once at the approximate cost of \_\_\_\_\_\_\_\_\_\_\_.